

M&A Subgroup Activity Info Introduction

RWG meeting

JULY 2025

حلول دائمة في العراق
Iraq Durable Solutions



Introduction to Activity Info platform

- The Activity Info platform and Guidance document provide a standardized approach to collecting and reporting data on durable solutions for displacement-affected populations in Iraq.
- The platform supports harmonized data collection, facilitating the assessment of progress toward strategic objectives set out in the Iraq Durable Solutions Strategy.
- By using a unified reporting platform, ActivityInfo, humanitarian and development actors can report on their activities in a consistent manner, enabling a comprehensive analysis of the collective efforts toward achieving durable solutions.
- This framework ensures that interventions are effectively monitored, gaps are identified, and resource allocation is optimized. It also allows for data sharing and visualization through a dashboard, accessible to various stakeholders, including CSOs, NGOs, UN agencies, and other partners.
- This transparency fosters greater collaboration, enhances accountability, and supports evidence-based decision-making, ultimately contributing to the sustainable reintegration, relocation, and return of internally displaced persons (IDPs) in Iraq.

Monitoring and Reporting guidelines for Durable Solutions in Iraq

Monitoring and Reporting Guidelines for Durable Solutions in Iraq

Standardized Indicators and Reporting Procedures for the Monitoring Framework and ActivityInfo platform

Data For Solutions to Internal Displacement Sub-Group for the Durable Solutions Technical Working Group

2025

Introduction

The DSTWG Monitoring Framework and Reporting Guidelines provide a standardized approach to collecting and reporting data on durable solutions for displacement-affected populations in Iraq. This framework supports harmonized data collection, facilitating the assessment of progress toward strategic objectives set out in the Iraq Durable Solutions Strategy. By using a unified reporting platform, **ActivityInfo**, humanitarian and development actors can report on their activities in a consistent manner, enabling a comprehensive analysis of the collective efforts toward achieving durable solutions.

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Objective

The primary objective of this document is to guide organizations in the systematic collection and reporting of data related to durable solutions for displaced populations. It aims to:

- Standardize the data collection process across all partner organizations using an **ActivityInfo** data collection tool.
- Ensure accurate and timely reporting on the impact of activities aligned with the strategic objectives of the DSTWG.
- Provide a clear framework for monitoring progress, identifying gaps, and facilitating coordination among partners.
- Support the DSTWG and the DSID Sub-Group in generating data-driven insights for strategic planning and resource allocation.

Scope and Applicability

This guide applies to all organizations—CSOs, NGOs, UN agencies, and other partners—engaged in activities contributing to durable solutions in Iraq. It covers a range of activities under the strategic objectives set by the DSTWG, including housing, livelihoods, documentation, basic services,

social cohesion, safety, and security. The framework ensures that all reported data align with the standardized indicators provided and are entered into the **ActivityInfo** platform for centralized analysis and reporting.

Roles and Responsibilities

DSTWG (Durable Solutions Technical Working Group)

The DSTWG is responsible for providing overall strategic direction and oversight of the monitoring and reporting process for durable solutions in Iraq. It ensures that the monitoring framework aligns with national policies and the broader Iraq Durable Solutions Strategy. The DSTWG reviews the data collected through this framework to inform high-level decision-making, advocate for resources, and guide policy development. It also plays a key role in disseminating findings to national and international stakeholders, ensuring that the data collected is used to address gaps and strengthen programming.

Data for Solutions to Internal Displacement Sub-Group (formally: Monitoring and Analysis Sub-Group)

The DSID Sub-Group oversees the technical implementation of the monitoring framework. This group is responsible for:

- Developing tools, guidelines, and analysis frameworks for data collection and reporting.
- Providing technical support and capacity building to partner organizations to ensure data quality and consistency.
- ActivityInfo** data reported through **ActivityInfo** and generating periodic reports for the DSTWG.
- Managing the **ActivityInfo** dashboard, which provides data visualization for all stakeholders.
- Reporting findings to the DSTWG and other interested parties, such as CSOs, NGOs, UN agencies, and government offices to support evidence-based decision-making and highlight programming gaps.

Partner Organizations

Partner organizations, including CSOs, NGOs, and UN agencies, are responsible for implementing data collection and reporting in accordance with the guidelines set out in this document. Their responsibilities include:

- Collecting data on activities related to durable solutions as defined by the framework's indicators.
- Ensuring timely, accurate, and complete data entry into the **ActivityInfo** tool on a quarterly basis.
- Engaging with the DSID Sub-Group to address any data quality issues and improve reporting processes.

Reporting Requirements

All partner organizations are required to submit reports on their activities related to durable solutions on a quarterly basis. The reporting periods are aligned with the calendar year as follows:

- Q1:** January 1st – March 31st
- Q2:** April 1st – June 30th
- Q3:** July 1st – September 30th
- Q4:** October 1st – December 31st

Reports must be submitted no later than two weeks after the end of each reporting period.

Indicators definitions

Each section below corresponds to a strategic objective of the Iraq Durable Solutions Strategy.

- Activity Column:** This column outlines the specific sub-criteria from the DSTWG Monitoring and Analysis Framework that each indicator supports. These sub-criteria align with the strategic objectives and are essential for measuring progress towards durable solutions for displaced populations.
- Indicator Column:** This column provides the precise phrasing for each indicator used to measure the associated sub-criteria.
- Unit of Measurement:** Each indicator is linked to a specific unit of measurement, such as individuals, households, or facilities. Only the designated unit should be reported for that indicator. For example, data should be reported in the number of households when specified, and not in the number of individuals.
- Disaggregation Requirements:** All indicators with the unit **'# of persons'** must be disaggregated by gender, age group, and

Strategic Objective 1- Government leadership: National and local authorities lead the development and implementation of effective and inclusive strategies to support durable solutions to displacement in Iraq for all displacement affected people			
Sub-Criteria	Specific Indicator	Unit of Measurement	Guidance
Participation in Public Affairs	# of eligible adult registered voters who voted in national/local elections	# of votes	Report on the number of adult eligible voters who voted in national and/or local elections.
	# of voting polls established	# of voting polls	Report on the number of voting polls established per (sub-/district, governorate, nationwide)
	# of voting registration campaign materials distributed in communities	# of campaign materials	Report on the number of voting registration campaign materials distributed in communities. Communities defined as neighbourhoods, villages, or other geographical target areas used for deep dives.
	# of government approved voting registration cards issued to eligible voters	# of voting registration cards	Report on the number of government-approved voting registration cards issued to eligible voters
Participation in Community Activities	# of activities conducted (training/mentorship/forum) by community/social/ political organisations	# of activities	Report on the number of activities conducted by community/social/political organizations. These activities include in person or virtual trainings, mentorships or forums organized.
	# of participants attending planned events by community/social/political organisations	# of persons	Report on the number of participants attending events in-person that are organized by community, social and/or political organizations.
	# of localised durable solutions plans of action developed by authorities at	# of DS Q1	Report on the number of localized durable solutions plans of action that have received input or feedback from government authorities at the area-level (district or municipality). Include where that these have been discussed in local coordination forums

Submission Process: First step

- Organisations that are going to submit data to the platform must request a unique code by **completing the focal pint Kobo form**.
- After the form is submitted, the M&A subgroup will provide the **code to the designated focal point**.

Iraq Durable Solution - M&A Subgroup - Activity Info Focal Points Code Request

INTRODUCTION

This form is intended to request a unique submission code for the ActivityInfo platform. Once the request is submitted, the M&A Subgroup co-leads will review it and send the code to the designated focal point via email. This code is required for submitting quarterly data to the ActivityInfo platform.


*Select the organization name

Choose the organization that led or coordinated the activity.


*Focal point name

*Focal point email

Email of the Coordinator or Head of the NGO (not mandatory)

 Save Draft



 Submit

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Iraq Durable Solutions



Submission Process: First step

Submission Process: Second step

- Once the focal point receives the code from the M&A subgroup, they can directly submit data on **the activity Info Kobo form for Q2 2025**.
- Focal points should start collecting data from their organisation to be prepared once they have the code.
- Each organisation can have only one focal point, unless the M&A subgroup approves having more than one due to the size of the data.



Monitoring Progress on Durable Solutions for Displacement-Affected Populations in Iraq

Enter your code: *

Save Draft



Submit

Submission
Process:
Second step

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Q4: October 1st – December 31st



Monitoring Progress on Durable Solutions for Displacement-Affected Populations in Iraq

Enter your code:
CN6L30

Monitoring and Reporting Guidelines for Durable Solutions in Iraq

Introduction

The DSTWG Monitoring Framework provide a standardised approach to collecting and reporting data on durable solutions for displacement-affected populations in Iraq. This framework supports harmonised data collection, facilitating the assessment of progress toward strategic objectives set out in the Iraq Durable Solutions Strategy.

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Scope and Applicability

This platform applies to all organisations CSOs, NGOs, UN agencies, and other partners engaged in activities contributing to durable solutions in Iraq. It covers a range of activities under the strategic objectives set by the DSTWG, including housing, livelihoods, documentation, basic services, social cohesion, safety, and security. The framework ensures that all reported data align with the standardised indicators provided and are entered into the platform for centralised analysis and reporting.

Strategic Objectives

- Strategic Objective 1- Government leadership: National and local authorities lead the development and implementation of effective and inclusive strategies to support durable solutions to displacement in Iraq for all displacement affected people.
- Strategic Objective 2 - Housing and HLP: Displacement affected populations have access to housing and security of tenure.
- Strategic Objective 3 - Livelihoods: Displacement affected populations have access to sustainable livelihoods and income.
- Strategic Objective 4 - Basic Services: Displacement affected populations have equitable access to basic services (school, health, electricity, water and social protection).



Monitoring Progress on Durable Solutions for Displacement-Affected Populations in Iraq

أدخل الرمز الخاص بك:
CN6L30

Monitoring and Reporting Guidelines for Durable Solutions in Iraq

مقدمة

يوفر إطار الرصد DSTWG نهجا موحدا لجمع البيانات والإبلاغ عنها حول الحلول الدائمة للسكان المتضررين من النزوح في العراق. يدعم هذا الإطار جمع البيانات المسقة، مما يسهل تقييم التقدم المحرز نحو الأهداف الاستراتيجية المنصوص عليها في استراتيجية الحلول الدائمة للعراق.

باستخدام منصة تقارير موحدة، يمكن للجهات الفاعلة الإنسانية والإنمائية الإبلاغ عن أنشطتها بطريقة منسقة، مما يتيح تحليلا شاملا للجهود الجماعية الرامية إلى التوصل إلى حلول دائمة.

يضمن هذا الإطار مواءمة التدخلات بشكل فعال وتحديد الثغرات وتخصيص الموارد على النحو الأمثل. كما يسمح بمشاركة البيانات وتصورها من خلال لوحة معلومات ، يمكن الوصول إليها من قبل مختلف أصحاب المصلحة ، بما في ذلك منظمات المجتمع المدني والمنظمات غير الحكومية ووكالات الأمم المتحدة والشركاء الآخرين. تعزز هذه الشفافية مريدا من التعاون، وتعزز المساءلة، وتدعم صنع القرار القائم على الأدلة، مما يساهم في نهاية المطاف في إعادة الإعمار المستدام للنازحين داخليا وإعادة توطينهم وإدماجهم المحلي في العراق.

النطاق وقابلية التطبيق

تطبق هذه المنصة على جميع المنظمات ومنظمات المجتمع المدني والمنظمات غير الحكومية ووكالات الأمم المتحدة والشركاء الآخرين المشاركين في الأنشطة التي تساهم في الحلول الدائمة في العراق. ويغطي مجموعة من الأنشطة في إطار الأهداف الاستراتيجية التي جذبتها مجموعة التعاون، بما في ذلك الإسكان وسبل العيش والتوظيف والخدمات الأساسية والتعاكس الاجتماعي والسلامة والأمن. يضمن الإطار أن جميع البيانات المبلغ عنها تتماشى مع المؤشرات الموحدة المقدمة ويتم إدخالها في منصة التحليل وإعداد التقارير المركزية.

الأهداف الاستراتيجية

- الهدف الاستراتيجي 1- القيادة الحكومية: تقود السلطات الوطنية والمحلية تطوير وتنفيذ استراتيجيات فعالة وشاملة لدعم الحلول الدائمة للنزوح في العراق لجميع الأشخاص المتضررين من النازحين.
- الهدف الاستراتيجي 2 - الإسكان والأرض والأرض والأرضية: يتمتع السكان المتضررون من النزوح بإمكانية الوصول إلى السكن وضمان الحيازة.
- الهدف الاستراتيجي 3 - سبل العيش: يتمتع السكان المتضررون من النزوح بإمكانية الوصول إلى سبل العيش والدخل المستدامين.
- الهدف الاستراتيجي 4 - الخدمات الأساسية: يتمتع السكان المتضررون من النزوح بفرص متساوية للحصول على الخدمات الأساسية (المدرسة والصحة والكهرباء والمياه والحماية الاجتماعية).
- الهدف الاستراتيجي 5 - التوظيف والحقوق: يتمتع السكان المتضررون من النزوح بإمكانية الوصول إلى الوثائق الحمصية وغيرها من الوثائق المدنية ولديهم فرص متساوية في الوصول إلى العدالة.
- الهدف الاستراتيجي 6 - التعاكس الاجتماعي: يمكن للسكان المتضررين من النزوح العيش معا بسلام وأمان، مع تعزيز الثقة بين الطوائف.
- الهدف الاستراتيجي 7 - السلامة والأمن: يشعر السكان المتضررون من النزوح بالأمان والأمان في مناطق مستوطناتهم.
- الهدف الاستراتيجي 8 - التحركات الميسرة: يتم دعم النازحين في مواقع النزوح ذات الأولوية لتحقيق نواياهم بطريقة آمنة وكريمة.



Activity Info Launch Email

To facilitate your participation and ensure secure and accurate data entry, we kindly request all to follow these two steps:

- **Step 1:** [Request a Unique Access Code.](#)
- Each organization should nominate a focal point responsible for reporting data on ActivityInfo. Please have this focal point register by completing the Focal Point Registration Form. The M&A Sub-Group co-leads will then verify and assign a unique access code for your organization.
- **Step 2:** [Access and Complete the ActivityInfo Form](#)
- After your focal point receives the access code, your organization will have access to the ActivityInfo form. We request all partners to complete and submit data for Quarter 2 of 2025 (covering activities from April to June). **The deadline for Q2 data submission is 31 August 2025.**

We strongly encourage every partner to nominate a dedicated focal point to serve as the primary contact for ActivityInfo submissions. This helps promote timely, consistent, and accurate reporting across our collaborative efforts.

Frequently Asked Questions

- Name of organization is not in the Kobo form (focal point request and the Activity Info platform)
- Where to access the forms?
- **Step 1: Request a Unique Access Code.**
- **Step 2: Access and Complete the ActivityInfo Form**



Thank you